

NETARTS-OCEANSIDE SANITARY DISTRICT
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Minutes of the December 17, 2009 regular monthly meeting of the Netarts-Oceanside Sanitary District Board of Directors.

1. The regular monthly meeting of the Netarts-Oceanside Sanitary District (NOSD) Board of Directors was called to order at 6:33 P.M. by Chairperson, Craig Wakefield. The meeting was held in the Oceanside Community Club.

BOARD MEMBERS PRESENT:

Craig Wakefield, Chairperson
Elisabet Wilkerson, Vice-Chairperson
Dave Kratovil, Treasurer

BOARD MEMBERS ABSENT:

Robert Olsen, Secretary
Bruce Lovelin, Member-at-Large

EMPLOYEES PRESENT:

Daniel Mello, District Superintendent
Tami Walker, Office Manager
Andrew Hunt, Operator

GUESTS (In attendance):

Emily Hunt

2. Approval of Agenda. **Wilkerson moved to approve the Agenda as presented. Kratovil seconded. Motion passed by a vote of 3 to 0.**
3. **GUEST SPEAKERS:** None.
4. **PUBLIC COMMENTS:** None.
5. The Board reviewed the previously distributed **Minutes** of:
 - A. The November 19, 2009 regular Board meeting. The meeting was held in the Netarts Community Club. **Kratovil moved to approve the minutes as presented. Wilkerson seconded. Motion passed by a vote of 3 to 0.**

6. The Board reviewed the **Financial Statements** through November 30, 2009 for all Funds. Mello and Walker answered all questions to the Board's satisfaction. It was the unanimous consensus of the Board to accept the Financial Statements as presented.
7. November 20, 2009 through December 17, 2009 **Accounts Payable** were reviewed for:
 - A. General Fund in the amount of \$60,331.99.
 - B. Construction Fund II in the amount of \$3,542.25.
 - C. Construction Fund III in the amount of \$78,043.80.

Mello and Walker answered all questions concerning the Accounts Payable to the Board's satisfaction. **Wilkerson moved to pay the Accounts Payable for all Funds as presented. Kratovil seconded. Motion passed by a vote of 3 to 0.**

8. **DISTRICT REPORT:** (A copy of Mello's Operation and Maintenance Summaries is attached. The following additional information was presented and discussed):

Mello reported that he has suspended the I & & work until the rain increases.

Mello reported that the Netarts Pump Station (NPS) lost one pump due to four (4) to six (6) feet of RV flex drain line getting wrapped up around the pumps impeller, which damaged the pump. The pump was sent to Flygt for repairs. Mello reported that the Telemetry system did its' job and warned us; which made the back-up pumps kick in. Mello was happy to report that all of the back-up systems worked the way they were supposed to. The District did not spill into Netarts Bay; so we will not receive any violations, etc. Discussion ensued. Wilkerson suggested that we send letters to RV Park managers giving them a "head's up" to contact the District if anyone is dumping into the sewer manhole. Mello stated that it most likely did not come from an RV Park. It probably happened by a kid or someone opening up one of the 8-inch or 12-inch manholes and throwing the pipe in there. Mello reported that he doesn't know what the cost of the repair will be for this pump right now; as he is waiting for Flygt to inspect it and let us know if it is a minor or major repair. Wilkerson stated that this is a very "sinister" and probably costly prank. Mello stated that once the District knows the cost of the repair, we could possibly put a statement on the District website making the public aware that no one, other than District personnel, should be opening sewer manholes; and, let them know how costly it is to repair these major pumps. We can also ask that they contact the District office with any information they may have or that could be useful in stopping people from dumping things into the sewer manholes; defacing property, etc. Mello stated that he will contact Board members if the repair is over \$2,500.00; and, if so, we will ratify Board approval to repair the pump at our next Board meeting.

Mello reported that the District has been contacted by someone that wants to do a 48 home development next to Wiley Chandler's property, across from Happy Camp Road. The project

would be starting in approximately November 2011. However, the District has not seen any plans on this proposed development as of this date.

At this time, Kratovil moved to ratify the Board's prior email approval to purchase a new replacement blower for the existing Treatment Plant out of the Repair/Replacement Reserve Fund for a not-to-exceed cost of \$6,800. Wilkerson seconded. Motion passed by a vote of 3 to 0.

Mello reported that to date, the District has received three (3) signed easements from property owners regarding the directional drill portion for the new WWTP.

Mello reported that the District issued a fine on an illegal two unit hook-up. The District charged the customer an SDC for the second unit; a \$500 Illegal Hook-up fine; and User Fees for the second unit. The total billed to the customer by the District was \$8,555. Wakefield stated that Tillamook County issued a 'Stop Work Order' on them too. Staff will keep the Board informed on this issue.

At this time, Kratovil moved to have Westech hire SWCA to monitor the archeological work that will be done on the Oceanside Pump Station. Wilkerson seconded. Motion passed by a vote of 3 to 0. Staff is to notify Westech that they are to hire SWCA to monitor the archeological work on the Oceanside Pump Station upgrade.

Mello reported that Walker completed the 2010 SDAO Best Practices Survey on-line before the December 2009 deadline.

9. **OLD BUSINESS:** None.

10. **NEW BUSINESS:**

A. Need Board Motion to Authorize the District Superintendent to Sign the Acceptance Forms from Affected Property Owners for the Directional Drill Easements. **Kratovil moved to approve having the District Superintendent sign all of the Acceptance Forms, on behalf of the District, for the Directional Drill Easements for the new WWTP project. Wilkerson seconded. Motion passed by a vote of 3 to 0.**

11. **CORRESPONDENCE:**

A. Letter from NOSD to Robert & Shirley Thompson, dated 11/24/09, regarding Sewer Lien on Property. For the Board's information; no action required.

B. Letter from NOSD to Sea Breeze Enterprises, dated 12/7/09, regarding Request to Reduce Sewer Fees. For the Board's information; no action required. Staff reported that as of today, the District has not heard back from Sea Breeze Enterprises.

12. **PUBLIC COMMENTS:** None.

At this time, a brief discussion on the District's and DEQ's MAO ensued. Mello reported that the District is working with DEQ on relaxing the MAO De-Chlorination requirements; as well as modifying the required quarterly reporting requirements. The Board liked Kincaid's approach to the MAO. The District will wait to hear from DEQ regarding an Amendment #6 to the MAO.

Staff handed-out an Opinion of Counsel Relative to Right-of-Ways; for the Board's information. A brief discussion on the status of the Easement Right-of-Ways ensued. Mello reported that ROWA will be meeting this Saturday with the Terrasea Homeowners regarding the easement acquisition. So far, one homeowner is requesting additional dollars from the District for the imposition of diesel fumes to her property. Wilkerson suggested putting the name of anyone that won't sign the Right-of-Way easements on the District's website. A brief discussion ensued. As a result of a brief discussion, the Board stated that ROWA or Balfour need to let the property owners know as soon as possible that the District will only pay the appraised value for the easements. **Kratovil moved to stand with paying only the appraised value for the easements and to let all property owners know as soon as a problem arises that the District will not pay anything to the property owners that is above and beyond the appraised value. Wilkerson seconded. Motion passed by a vote of 3 to 0.**

13. No Executive Session, per ORS 192.660 (2)(f) & (2)(h), took place.

14. **There being no further business, Wakefield adjourned the meeting at 7:13 P.M.** The next regularly scheduled Board meeting will be January 21, 2010 in the Netarts Community Club.

Respectfully submitted,

Robert J. Olsen, Secretary
RJO/tw
Dec09min